

Instructions:

- 1 Please complete Sections 1 and 2.
2. Completed form must be submitted directly by the department/school to access@torontomu.ca
3. When you want to borrow library physical items, please register at the Circulation Desk with one piece of government-issued photo ID with address. Please also bring TMU OneCard, if you have it.

Section 1: Identification Information	
Surname (<i>please print</i>)	
First Name	Middle Initial:
Address: Street:	
City/Prov.	Postal Code
Mobile Telephone No.	
Home Telephone No.	
Business Telephone No.	Ext.
Departmental Affiliation	
E-mail	

By signing below, I agree that library privileges will be used for research, academic or course development purposes.

Applicant's Signature _____

Date _____

Section 2: Authorization (must be completed by the Chair/Dean/Director of the School/Dept)	
I am requesting that the Library extend the following library privileges to the above applicant in the Department of _____ for the time period from _____ to _____ (up to one year).	
Date Date	
Please check applicable box: ☐ borrow physical collection ☐ access library eResources	
I understand that the School/Department's Office will be responsible for any outstanding library fines or penalties that may be incurred with this card.	
Name (<i>please print</i>):	Surname:
	First Name:
Signature:	Title:
Date:	

For Library Use ONLY		
Date Received:	Staff Initial:	Notes: